



Lady's Singh Chavalla Trust's College

**THAKUR SCHOOL OF
ARCHITECTURE & PLANNING**

(Approved by COA, AICTE, DTE, Govt. of Maharashtra & Affiliated to University of Mumbai)

ISO 9001:2015 Certified

B - Block, Thakur Educational Campus,
Shyamnarayan Thakur Marg, Thakur Village,
Kandivali (East), Mumbai - 400 101

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Office Order

Sr.No.TSAP / 02 of 2021

Date:18-08-2021

**Sub: Formation of Internal Quality Assurance Committee of Thakur School of
Architecture & Planning for 2021-22.**

As per the AICTE Notification the following Internal Quality Assurance committee is constituted in the college. The List of the Internal Quality Assurance committee members is as follows:

| Sr. No. | Designation in Committee | Name of the Member | Designation in Institution |
|---------|---------------------------|--------------------|--------------------------------------|
| 1 | Chairperson | Dhiraj Salhotra | Principal |
| 2 | Teacher Representative | Purvi Kakkad | Professor & Vice Principal |
| 3 | | Bhakti Godambe | Associate Professor |
| 4 | | Kapildev Jaiswal | Assistant Professor |
| 5 | | Anshul Sinha | Assistant Professor |
| 6 | | Khushbu Parmar | Assistant Professor |
| 7 | Management Representative | Ms. Rhea Pai | COO |
| 8 | Administration | Beena Monteiro | Sr. Clerk |
| 9 | | Roshan Zagade | Exam Clerk |
| 10 | Student | Kewal Kekani | NASA Secretary |
| 11 | | Tanmay | General Secretary Student Council |
| 12 | Alumni nominee | Vishal Singh | Alumni Representative |
| 13 | | Faizal Sheikh | Alumni Representative |
| 14 | Stakeholder nominee | Amita Gore | Employer, Architect |
| 15 | Co-ordinator of IQAC | Dipali Vadhavkar | Associate Professor, ISO incharge |

All are requested to take a note of the same & carry out the duties as per the Institute guidelines.

Prof.Ar. Purvi Kakkad

Vice – Principal

Prof. Ar. Dhiraj Salhotra

Principal





TSAP/FRM/IP/07-02/Curr/00

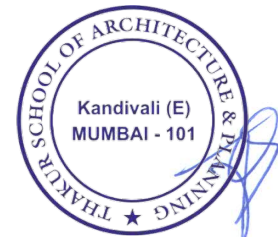
Revision :00

MINUTES OF THE MEETING

| | |
|---|--|
| Meeting called by: IQAC Coordinator | Duration: 60 mins |
| Subject of Meeting: IQAC initiatives 2020-21 | Venue: TSAP Board Room |
| Date of the Meeting: March 2022 | 3rd Annual Meeting of IQAC |

1. Attendees:

| Name of member | Designation | Signature |
|-------------------------------|---------------------------|-----------|
| Ar. Dhiraj Salhotra | Principal (Chairperson) | |
| Ar. Purvi Kakkad | Vice Principal | |
| Ms. Rhea Pai | Management Representative | |
| Ar. Bhakti Godambe | Teacher Representative | |
| Ar. Kapildev Jaiswal | Teacher Representative | |
| Ar. Anshul Sinha | Teacher Representative | |
| Er. Khushbu Karelia | Teacher Representative | |
| Ms Beena Monteiro | S. Clerk | |
| Mr. Tanmay Patil | Student | |
| Mr Kewal Kikani | Student | |
| Mr. Faizal Shaikh <i>Azam</i> | Alumni | |
| Mr Vishal Singh | Alumni | |
| Ms. Amita Gore | Stakeholder Nominee | |
| Ar. Dipali Vadhavkar | IQAC Coordinator | |



2. Agenda & Discussion:

| Agenda | Discussion | Action to be taken by | Deadline |
|---|--|---|--------------------------------------|
| <p>Activities conducted for the Academic year 2021-2022</p> | <p>The following initiatives were taken in the year 21-22</p> <ul style="list-style-type: none"> ● It was suggested to present the KRA goals & objectives. ● It is suggested to Define the Short term and Long term goals. ● The ISO process should be aligned with the NAAC criteria. ● Institute shall participate in the NIRF ranking system in this academic year. ● Committee for NIRF was decided. ● KRA teams and Class In charges were appointed ● It was discussed that the Staff members should participate in the Conferences, Research cell will promote conferences related to the same. ● The Alumni meets will motivate the student body for academic excellence, and will enhance the connect of the Alumni with the institute. ● The Sport Hour will facilitate a conducive work environment, and facilitate better work culture among the staff. ● Review of academic activities before the academic year end to be conducted. ● Set up ICC & TEIC for industry readiness of graduating students. ● Upgrade quality process by up dation of QMS from 9001:2015, 21001:2018. ● To conduct AAA to validate the quality enhancement process. | <p>HOI to delegate the activities to the team</p> | <p>On commencement of AY 2022-23</p> |



3. Outcomes of the Meeting:

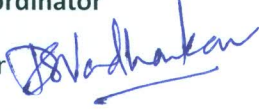
The above points were discussed in the meeting with the committee and the recommendation from the committee were taken

The members have validated all the initiatives put up by the internal team.

The next meeting will be held at the end of the next academic year.

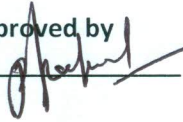
Typed by: IQAC Coordinator

Ar. Dipali Vadhavkar



Reviewed and approved by
Vice-Principal

Ar. Purvi Kakkad



Reviewed and approved by
Principal

Ar. Dhiraj Salhotra

