



Laxmi Singh Charitable Trust's (Regd.)

## THAKUR SCHOOL OF ARCHITECTURE & PLANNING

(Approved by COA, AICTE, DTE, Govt. of Maharashtra & Affiliated to University of Mumbai)

- Recognized under Section 10 of IQC Act, 1956 - ISO 9001:2015 Certified

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### Office Order

Sr.No.TSAP / 07 of 2020

Date:18-08-2020

#### Sub: Formation of Internal Quality Assurance Committee of Thakur School of Architecture & Planning for 2020-21.

As per the AICTE Notification the following Internal Quality Assurance committee is constituted in the college. The List of the Internal Quality Assurance committee members is as follows:

Sr. No.	Designation in Committee	Name of the Member	Designation in Institution
1	Chairperson	Dhiraj Salhotra	Principal
2	Teacher Representative	Purvi Kakkad	Professor & Vice Principal
3		Bhakti Godambe	Associate Professor
4		Kapildev Jaiswal	Assistant Professor
5		Anshul Sinha	Assistant Professor
6		Khushbu Parmar	Assistant Professor
7	Management Representative	Ms. Rhea Pai	COO
8	Administration	Beena Monteiro	Sr. Clerk
9		Roshan Zagade	Exam Clerk
10	Student	Kewal Kekani	NASA Secretary
11		Tanmay	General Secretary Student Council
12	Alumni nominee	Vishal Singh	Alumni Representative
13		Faizal Sheikh	Alumni Representative
14	Stakeholder nominee	Amita Gore	Employer, Architect
15	Co-ordinator of IQAC	Dipali Vadhavkar	Associate Professor, ISO incharge

All are requested to take a note of the same & carry out the duties as per the Institute guidelines.

Prof.Ar. Purvi Kakkad

Vice – Principal

Prof. Ar. Dhiraj Salhotra

Principal





TSAP/FRM/IP/07-02/Curr/00

Revision :00

### MINUTES OF THE MEETING

Meeting called by: IQAC Coordinator	Duration:	60 mins
Subject of Meeting: IQAC initiatives 2020-21	Venue:	Online meeting
Date of the Meeting: April 2021	2nd Annual Meeting of IQAC	

1. Attendees:

Name of member	Designation	Signature
Ar. Dhiraj Salhotra	Principal (Chairperson)	
Ar. Purvi Kakkad	Vice Principal	
Ms. Rhea Pai	Management Representative	
Ar. Bhakti Godambe	Teacher Representative	
Ar. Kapildev Jaiswal	Teacher Representative	
Ar. Anshul Sinha	Teacher Representative	
Er. Khushbu Karelia	Teacher Representative	
Ms Beena Monteiro	S. Clerk	
Mr. Tanmay Patil	Student	
Mr Kewal Kikani	Student	
Mr. Faizal Shaikh Azam	Alumni	
Mr Vishal Singh	Alumni	
Ms. Amita Gore	Stakeholder Nominee	
Ar. Dipali Vadhavkar	IQAC Coordinator	



## 2. Agenda & Discussion:

Agenda	Discussion	Action to be taken	Deadline
Activities conducted for the Academic year 2020-2021	<p>The following initiatives were taken in the year 20-21</p> <ul style="list-style-type: none"><li>● Curriculum conduct action plan to be presented by HOI to the CDC &amp; IQAC</li><li>● Faculties must participate in the online TTP.</li><li>● Review of Activities to be conducted for the smooth functioning of Academic year 2020-21 in the online mode format.</li><li>● Review of the shortcomings of the online mode and strategizing for improvement.</li><li>● Monitoring of Seamless Functioning of the Online classes, Time table being followed, Teaching Methodology and curriculum conduct.</li><li>● Monitoring the Participation of faculty for various online certification programs and TTP.</li><li>● The Strategy for the A.Y. was formulated and it was decided to review the progress as per the recommendations in the next meeting.</li><li>● It was decided to upload posters &amp; photographs of college activities to uplift the brand value during the pandemic.</li><li>● Alumni Seminars to be conducted in online mode.</li><li>● Suggestions were made to promote the writing culture.</li></ul>	HOI to delegate the activities to the team	On commencement of AY 2021-22

## 3. Outcomes of the Meeting:

The above points were discussed in the meeting with the committee and the recommendation from the committee were taken

The members have validated all the initiatives put up by the internal team.

The next meeting will be held at the end of the next academic year.

Typed by: IQAC Coordinator

Ar. Dipali Vadhavkar

Reviewed and approved by

Vice-Principal

Ar. Purvi Kakkad

Reviewed and approved by

Principal

Ar. Dhiraj Salhotra

