YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1. Name of the Institution	THAKUR SCHOOL OF ARCHITECTURE AND PLANNING
• Name of the Head of the institution	Mr. DHIRAJ NANDKISHORE SALHOTRA
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02267308001
• Mobile No:	9821759455
• Registered e-mail	naac@tsapmumbai.in
• Alternate e-mail	tsap.dhiraj@gmail.com
• Address	B- Block, Thakur Education Campus, Shyamnarayan Thakur Marg, Thakur Village, Kandivali (E)
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400101

2. Institutional status

• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban

- Financial Status   **Self-financing**

- Name of the Affiliating University   **University of Mumbai**

- Name of the IQAC Coordinator   **Dipali Vadhavkar**

- Phone No.

- Alternate phone No.

- Mobile   **9820580890**

- IQAC e-mail address   **iqac@tsapmumbai.in**

- Alternate e-mail address   **anshulsinha@tsapmumbai.in**

3.Website address (Web link of the AQAR (Previous Academic Year)

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

  https://www.tsapmumbai.in/Mandatory%20/2022%20-%202023%20ACADEMIC%20CALENDER%2022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**3.01**	**2023**	**12/10/2023**	**11/10/2028**

6.Date of Establishment of IQAC   **18/07/2019**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	**NA**	**NA**	**NA**	**NA**

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

  [View File]

9.No. of IQAC meetings held during the year   **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

To advance in the culture of Research and writing and investing in orientation programs contributed to create a conducive environment not only for teaching learning, but also for Research and Publication.

The Institute organized International Conference for asserting the distinctiveness in the direction of Research.

The Institute increased the reach out through immersive programs in the neighbourhood.

The Institute signed set of MOU's with Industry and academia for furthering ties of intellectual capital and quality enhancement through exchange

The Institute increased its social awareness contribution by participating in joint events with the Non Governmental Organizations in vicinity.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Organize research conference	ICISDG conference organized in collaboration
Organise FDP with COA	COA - TRC. Pune - Interpretation of SDGs in Architecture Track 1 - History, Humanities and Conservation (19/12/2022 - 23/12/2022)
Sensitization programs for students & neighbourhood	Skits in the neighborhood on issues pertaining to clean & hygienic environments. Skill based workshops in neighborhood community events like Barter bazaar & Sarova Street Konnect. Workshop for unprivileged children inside Adivasi pada inside SGNP.
Promoting research writing and paper publication	28 papers were published in the UGC care list journals.total 11 papers were published in conference proceedings
Quality collaborative inititatives	MoU signed with IGBC Mumbai chapter to enhance students' knowledge base by collaborating with industry experts.

13.Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

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• Location	Urban
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• Phone No.	
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NA	NA	NA	NA	NA

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- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	03/01/2023

15.Multidisciplinary / interdisciplinary

The current syllabus offered by University of Mumbai, permits the Institution to adopt self developed curriculum content and mode of teaching learning in the courses of Allied Design Studio, Electives and College Project. Though they are only forming 25 % of the total curricular content. The institution is able to explore and map the domains of Environmental Education and Value based Education in all its courses. The Council of Architecture has already proposed a framework that shall permit and offer flexibility to the current curriculum of Architecture Education for introduction of Industry ready specializations, while allowing the student to pursue education in a variety of domains based on the flexible credit choices.

The Institution is having adequate resources and is equipped to undertake the same. viz. Site Supervision, Interior Design, Product Design, Valuation Expert, Project Management, Urban Design, Transportation
planning, Residential Design, Hospitality Design, Landscape Design and several other multidisciplinary programs that are need of the hour.

The Institution is currently engaged in creating a repository of data base on the basis of survey findings through documentation of gathered data under various courses.

16.Academic bank of credits (ABC):

The Institute has developed an Institutional policy for instructing the candidates on admission to the program of Architecture at the institution for registering and maintaining the documents on the Digital platform of Academic Bank of Credits. The details of the registration process for the students have been displayed on the students notice board along with a sensitization session by the exam section. The Institution has registered with the digilocker NAD portal and has registered under ID NAD 054388, the Profile of the Institution is being updated and the various forms and formats for the uploading of students evaluation reports from the
exam section are being processed for updation on the portal.

The Institution is in the nascent stage of implementation of Academic Back of Credits, however the Institution has maintained digital documentation of all data available for its implementation over the period of time.

17.Skill development:

The Institute has a blended the component of Skill Development in the Core Curriculum as well as in the Co-curricular Activities Conducted by the Institute.

The Institution conducts the Courses of Electives,College Project, Architecture Representation and Detailing Courses under Skill Development.

The limited autonomy available with few courses within the approved syllabus provided by the university of Mumbai along with the draft guidelines given by Council of Architecture identified from a pool of Professional Elective (PE) & Open Electives (OE) that cover Employment Enhancement Courses (EEC)and Skill Enhancement Courses (SEC) , is fully explored by the Institution.The Electives proposed by the Institution are developed to address the courses under the heads of Research, Entrepreneurship, Managerial and Employability Skill domains.

The evaluation of the learning outcomes are verified by external examiners as a part of the University of Mumbai Examination protocols. The Institution engages in imparting Certified hands on training program to its students at the Institution or with the Industry experts at various Centres of National significance as a part of Annual Study tour program.
The Institute has a list of certified training programswith master craft persons from the Industry. Theactivity is well mapped in the annual academic calendar. The program of Architecture being a niche specific program is yet to be registered with the NSDC for specific Skill Centre formation.

The Institution is in the process of developing the Program of Electives as unique domain programs for their launch as short summer school or winter school program to assist in skill specific domains. The course content of the electives is being developed so that the same could be also delivered in the offline and or online mode.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Institution has defined policy for implementation of Indian Knowledge System in its curricular conduct as an added dimension in course content. The Institution has a road map to develop inclusion of Indian languages in curriculum courses. The Institution is not autonomous and has limited choice of flexibility for academic enrichment, however the institution

promotes the use of references and terminologies for various reference to context situations from Indian Knowledge Systems.

The Institute has identified various Online and Offline sources on IKS as a repository with the library.

The Institution promotes writing blogs on the Institutional blog page in regional languages.The Institute head has a column under the education section in the Hindi Newspaper for general awareness on Educational policies and changes in the arena of higher as well as technical education.

The Institution has created a team for undertaking documentation of heritage locations and students are promoted to identify as well as undertake studies on heritage values for their design dissertation projects.

The Institution celebrates all days of National significance through conduct of competitions viz. essay, slogan, poster etc. The Institutional posters and social media pages include quotes and themes based on Indian Knowledge Sources. The introduction and adoption of IKS policy at the Institution is one of the best practices that the Institute follows as a gradual shift towards adoption of NEP 2020.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Institution in its ISO Quality Management System has adopted Outcome Based Education as a part of Procedure Manual document, accordingly following is the format of OBE in alignment with Council of Architecture (COA) guidelines. The outcome based education objectives are segregated into two parts as follows:- Stage 1 : (Semester 1-6) Enhancing the skill set of students and giving them a holistic knowledge base for their professional progress . As per COA it has a special focus of improving upon the understanding of Architecture as a Design Centric Curriculum and thus the distribution of hours are specifically conditioned to address the uniqueness.

The objective of developing a comprehensive understanding of the relationship between technical and skill based subjects is met by integrating theory, skill and technical subjects into the Design Processes. The program is organized to undertake Design Week as a culmination of integrated outcome. Stage 2 :(Semester 7-10): Enhancing the skill set of students and giving them a specialized knowledge on the recent development in the industry for

employability after they complete their design dissertation .

Under the ISO Procedure Manual (EOMS for ISO 21001-2018) of the Institution for Institutional Process, the Institution has well defined parameters for the conduct of the Teaching Learning Process . The comprehensive document defines the entire procedure for recording and conduct of the process in alignment with the objectives of the Outcome Based Education (OBE).

20.Distance education/online education:

The Institute does not have Programs in the Online Distance Learning Format. The entire campus is WIFI equipped and the Institute is equipped with various IT facilities.

The Institute has state of the art computer and digital lab that enables IT based learning. The institution promotes use of IT enabled digital tools in the conduct of academic curriculum. The Institution has created a Learning Management System based on the google platform for its curricular activities.

The institution has adopted a hybrid learning model for enhancement in learning. The Institution promotes the use of IT tools, applications and softwares for achieving the learning outcomes that are mapped through reviewed teaching plans.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	85

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	487

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**61**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**74**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**40**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**40**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**20**

4.2 Total expenditure excluding salary during the year (INR in lakhs)	**827.94**

4.3 Total number of computers on campus for academic purposes	**150**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Institution prepares its Academic Calendar, in alignment with the Academic Term calendar prescribed by the affiliating University of Mumbai.

2. The time table committee prepares the Academic Semester wise calendar, maintaining the balanced blend of core and visiting/ external expert faculty with defined responsibilities for each course and class incharges.

3. The Syllabus interpretation and suggested guidelines are shared by the IQAC with the course Incharges for the preparation of the Teaching Plans that include Value added Parameters, Mode of Curriculum Conduct, Tools and Techniques for the conduct of pedagogy and the prescribed deliverables expected for each evaluation to be conducted.

4. Comprehensive Teaching Plans are prepared, reviewed and their implementation progressively supervised during the curriculum conduct.

5. The Knowledge Sphere In charges, conduct monthly reviews and help in monitoring under the guidance of IQAC and HOI.

6. The Class incharges conduct parents teachers meetings and discuss the sessional and attendance defaulters based upon cumulative monthly performance of each student. Based upon the same a strategy for slow and advanced learners is prepared for implementation through IQAC and HOI.

7. At the end of each Semester, Semester End Review Meetings are held to map the progress and improvement potentials for the next academic semester cycle.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- **Assessment in Architectural education depends upon the completion of the progressive assignments/sheets prepared and submitted during the semester.**

- **The internal assessments are conducted as sessional assignments on a weekly basis or as per the course stated in the teaching plan.**

- **After the end of every month a List of Defaulters in Attendance and Performance is released to the students and the same is being notified to the Parents either digitally or/and through registered post**

- **The internal assessment for theory & technical courses have a 90-10% format where 90% weightage is given to sessional assignments and 10% for attendance. Whereas for design knowledge sphere courses a 70-20-10% is used where 70% is for the sessionals, 20% for the final outcome (portfolio) and 10% for the attendance.**

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.	C. Any 2 of the above

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

468

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

468

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics

• Communicated & practiced in all activities.

• Ethical conduct in observing all regulatory norms part of all practices.

Gender Equality

• Ensured in all activities, representation in committees and Institutional initiatives.

Human Values

• Special focus on inculcating Universal Human Values, through training and conduct of electives.

Environment & Sustainability

• Conducting Electives on Environmental Design, Participation and Hosting International Conference on UN- Sustainable Development Goals.

• Organizing Teachers Training Program in Collaboration with COA-TRC.

- **Launch of Students Chapter of Indian Green Building Council.**

- **Organization of Nukkad Natak for the promotion of awareness on Sustainability and environment.**

Others

- **Students awarded at National Level Competition for excellence in Innovation at National Association of Students in Architecture Convention.**

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	[View File](#)
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

462

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.tsapmumbai.in//AQAR-2022-23/1.4.1/Annual%20Report%202022-23.PDF

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

120

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

61

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institute has stated Policy for Slow & Advanced learners:

Assessment of learning levels: Categorization as AA, A & B on the basis of Performance in Sessional work, Group presentations & discussions, quiz, participation in study trips & Industry visits, Viva voce, examinations and attendance.

Slow learner - SGPI 5.5 Or Below BA (Below Average)

Advanced learner - SGPI 8.5 Or Above AA (Above Average)NOTE: All students between 5.5 to 8.5 Placed at Average

Programs for Slow Learners:

• Additional Guidance Sessions & Mentoring.

• Remedial Theory Classes & Studios.

• Focus on Life skills and gap improvement.

• **Student Support initiatives and Parent meetings.**

• **Learning Material and Supportive instruction handouts.**

Programs for Advanced Learners:

• **Promotion of collaborative research writing.**

• **Special skill set training programs.**

• **Training for Goal setting and Career planning.**

• **Additional opportunities for Industry connect.**

• **Incentives & Certificates for acknowledgement of achievements.**

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
487	**40**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- **The teaching plans are designed with the three Pedagogical methods of learning using ICT tools.**

- **The institution has a curriculum conduct policy that defines the mode of conduct & Pedagogy through teaching plan**

Mapping of Teaching methods and Lecture/Evaluation Conduct Technique

Teaching Methods :

M1 : Lecture with Discussion

M2 : Lecture with Visuals

M3 :Demonstration/ Case Study

M4: Group Activity/ Discussion

M5 : Presentation on Application

M6 : Tutorial/ assignments/ Mock Test/ Viva-Voce/ Time Problems (Esquisse)

Technique of Conduct of Lecture / Evaluation

Lecture (L) ------------------ T1

Audio Visual (AV)------------T2

Discussion (PS)-------------T3

Practice (P)-------------------T4

Peer Teaching (PT) --------T5

Demonstration (DEM) ------T6

Expert Seminar (ES) -------T7

Experiential Learning

- **Experiential learningStudents learn by doing assignments, models, ppt presentations in the class, Workshops and Site visits.**

- **The faculties demonstrate the techniques by giving illustrations on board, desk and via ppt.**

- **All the Classrooms/studios are well equipped with ICT tools like projectors, speakers and internet facilities to**

facilitate impartation of the topics.

Participativelearning

- Group exercises, Discussions, debates, Sharing sessions planned in all courses.

- The students are encouraged to participate in the National & International level design competitions.

Problem solving

- The Design knowledge sphere requires problem solving along with building model exercises that expects resolution of structures based on the theoretic understanding.

- Courses under the Technical knowledge sphere involve short time quizzes and Q&A.

- The college encourages participation in solving issues of the immediate context.

File Description	Documents
Upload any additional information	View File
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

A. Experiential Learning

Site visits -Orientation given using ppt., google earth, GIS, Ecotech.

Hands On Workshop -Camera, live Photo/video documentation, Laser cutting machines, 3D printing, Software training for Drafting, Modelling, Project management & quantity estimation.

Case studies -PPT presentations on/off site, Youtube videos, Ted talks, E content, E Journal /Article/Report references.

Heritage / Sketch walks/ Live projects-Camera, Photo/video documentation

Lectures -E- Quiz, Google Classroom, use of Softwares for demonstration.

Studio -Projection system, Softwares

International Immersion programs -Orientation given using ppt.online Google meet, camera, Photo/video documentation

B. Participative Learning

Peer Learning -PPT presentations, Youtube videos, Ted talks, E content, E Journal /Article/Report references

Open Jury -Camera/ Projection & photo documentation

Competitions -Computer softwares, Projection system, PPT presentations, Youtube videos, Ted talks, E content, E Journal /Article/Report references.

NASA Events -Camera, live Photo/video documentation, Laser cutting machines, 3D printing, Software training for Drafting, Modelling, Project management & quantity estimation, Softwares

Electives & Social Initiatives-Camera, live Photo/video documentation, Laser cutting machines, 3D printing, Software training for Drafting, Modelling, Project management & quantity estimation, Softwares

C. Problem Solving

Design Programs -Laser cutting machines, 3D printing, Software training for Drafting, Modelling, Softwares (Autocad, Photoshop, Indesign, Revit, blender etc.)

Creative conceptual/ Site Surveys -Camera, live video documentation/ photo documentation

Construction Models & Art Installations - Laser cutting machines,

3D printing, Software training for Drafting, Modelling

File Description	Documents
Upload any additional information	[View File]
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File]
Circulars pertaining to assigning mentors to mentees	[View File]
mentor/mentee ratio	[View File]

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

40

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File]
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File]

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc.

/ D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

174

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment

Evaluation procedure communication

- **As a transparent practice, academic calendar and teaching plans that articulates the time of various academic assessments, are displayed before the beginning of each term.**
- **The calendar highlights the time of the monthly defaulter lists, parent's teacher's meeting and the end of semester with final days of submissions and exams to be conducted. The academic calendar and the teaching plans for each course**

are shared with the students during the first week of the college under the Semester Orientation Programme (SOP). The policy and procedure is displayed with forms and formats.

Evaluation procedure Conduct

Monthly assessments are conducted and students and parents are made aware of the performance of each student. The students are also made aware of timelines for final dates of submissions and exam conduction.

- Daily Attendance is assessed monthly and defaulting students are informed in the monthly defaulter list, Post this a Parents meeting is conducted.

- In the Parents Meeting, parents are appraised about the performance of students and concerns addressed.

- Eligibility list: The students found defaulting in sessional work are given time for recovery. The eligibility list is declared with default summary stating details of further course of action.

- End Sem Exams/ Results: The dates of the exams are released and post conduction of the exams, results are declared as per the guidelines of UoM.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Assessment and Evaluation under the Scheme of Examination has separate weightage for Internal Sessional work, External VIVA VOCE Examination and Theory Papers.

Internal Sessional Work

- Teaching Plans Display the requirements of the Sessional work to be produced by the students and the format of

submissions for minimum standard of acceptance.
- All internal assessments are carried out in real-time and the monthly performance sheets displayed for recovery week.
- The intermediate defaulter and final defaulters list is displayed after giving due time for recovery.

External VIVA VOCe

- The Sessional work produced during the Academic Session is stated and qualified through certification before being presented to for external examination.
- The external examiners are briefed about the expected course outcomes to be evaluated for maintaining parity in the rubrics of assessment

Theory Examination

- The Examination committee reviews the question papers submitted by the incharges for parity with syllabus coverage and implementation of RBT levels.
- The moderation process is followed as per protocol.
- On the display of result the re-evaluation procedure is followed as per the standard protocols.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- The institute has defined its Course Outcomes based on the learning outcomes of the core courses prescribed in the syllabus of University of Mumbai using Blooms taxonomy.

- Programme outcomes are designed based on the graduate attributes expected by Council of Architecture and industry readiness parameters.

- **The Same are delivered in the curriculum through a systematic knowledge Sphere approach.**

- **ISO Incharge, Teaching Learning Process Incharge Course Incharge builds awareness on respective COs and POs with students on a regular basis including Semester Orientation Program and Course Closure Program.**

- **The CO and POs are disseminated to all the stakeholders through the following modes of communication**

Programme & Course Outcomes Dissemination

Stakeholder &Mode of Communication

Potential Students, Employers, Parents, Non

- **Teaching Staff -Displayed Institute website**

Existing Students

- **During Semester Orientation Program**
- **Displayed on classroom notice boards**
- **Displayed in Library**
- **Displayed in Labs and Departments**
- **Displayed on Institute website**

Faculties

- **New Joining faculties are oriented during an Induction program.**
- **Reinforced in academic discussions, Knowledge sphere meetings**

Alumni

- **Institute website**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.tsapmumbai.in/AQAR-2022-23/2.6.2/Attainment%2022-23.jpg
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To measure the students' learning from each course, attainment of course outcomes is calculated on the basis of continuous sessional evaluation and semester end examination score

Calculate student performance for attainment level:

- Attainment:Level 1: 45% or less students getting 55% + marks.

- Attainment Level 2: >45 to 50% students getting 55% + marks.

- Attainment Level 3: >50 to 55% & above students getting 55% + marks.

Calculate CO attainment level by taking the average of all parameters contributing toward attainment.

Attainment of Programme Outcomes To measure the learnings by the students, program outcomes are calculated. In calculating POs, 80% weightage is given to direct assessment and 20% to indirect assessment methods of the course outcomes.

Direct Assessment:

To find PO attainment level through direct assessment, following steps are taken:

1. Correlation between COs and POs on a scale of 1 to 3 is established, 1 being slight (low), 2 being moderate (medium) and 3 being substantial (strong).

A mapping matrix is prepared in this regard for every course in

the program excluding non core courses like the electives and college project courses.

2. Quantification of values corresponding to mapping done in step one.

3. The averaging values give the program attainment level.

4. Lastly, the normalization is done to get PO attainment level

Indirect Assessment: Institution has reserved 20% weightage for indirect assessment which is calculated through students' course closure survey. Overall PO Attainment level is calculated by adding 80% of direct assessment and 20% of indirect assessment.

https://www.tsapmumbai.in/AQAR-2022-23/2.6.2/Attainment%2022-23.jpg

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.tsapmumbai.in/Mandatory%20/SEMESTERWISE%20PO%20MAPPING%202022-23%20.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

74

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution

may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.tsapmumbai.in//AQAR-2022-23/2.7.1/Student%20survey%202022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2.0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

12

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

28

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

19

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to

social issues, for their holistic development, and impact thereof during the year

A. Initiative/ Activity -Collaboration with NGO- Mumbai

Purpose -Participation in Beach Cleanup drives.

Benefit -Sensitization towards environment and contribution towards swacchata mission

B. Nukkad Natak on thematic ideas

Purpose -To spread awareness amongst neighborhoods' on essential social issues.

Benefit - Involvement with local communities and collaborative participation with neighbours.

C.Architectural and Landscape interventions in neighbourhood

Purpose -Augmenting the existing infrastructure of the neighbourhood through intervention.

Benefit -Social transformation through Intervention.

D.Blog Page of the Institute

Purpose -Collaborative Research culture promotion of writing amongst Students as well as Staff.

Benefit -Increase in Collaborative writing and research paper contribution by students & faculty to spread awareness on societal concerns.

E.Art Installation during Institutional Fest

Purpose -To encourage culture of problem solving and engaging students to provide solutions for concerns of the society.

Benefit -Preparation of Interventions with social message to spread message.

F.Membership of (Architect for a Cause) ARCAUSE, Ethos.

Purpose -To participate in various Social welfare initiatives as a collaborator.

Benefit -Participation in social intervention programs collaboratively through Architecture domain.

G.Hosting Conference on UN SDG

Purpose -To increase the overall awareness of understanding on United Nations Sustainable Development Goals

Benefit -Conference extended collaboration with participation from School Children as an reach out initiative and spread the Agenda of Sustainable Development Goals.

H.Workshops in neighbourhood on upcycling and use of wastes.

Purpose -To spread the culture of up cycling.

Benefit -Increased participation by neighbouring community with raised levels of awareness on waste management.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

334

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

6

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

1. **Total 13 studios, each Studio of 40 Students (135 Sq.Mts) is equipped with Projection, PC and high speed wifi connectivity for enabling an environment of E-Learning with independent drafting space allocated lockers and display boards, for students.**

2. Each Studio & 6 lecture rooms of66.3Sq. Mt. each are ergonomically designed with comfortable adjustable chairs and drafting/ writing desks.

3. State of the Art Computer lab (174.17 Sq.Mts.) with (40 Desktop PCs) Wide screens and High end PC equipped with Graphic Cards and updated latest licensed softwares.

4. The Institute has specially equipped Digital lab (30 Desktop PCs) for 3D visualization softwares and advanced learning.

5. The Institute has a Design Cell with Workstations for high end Graphic work, only used by very few Professional offices.

6. Fully equipped library & reading area (164.79 sq. mts.) with reprography and E-resources.

7. Material museum (87 Sq.Mts), equipped to provide latest material knowledge and hands on experience

8. One Surveying and leveling lab (67.13 Sq. mt.) is equipped with working tables and various instruments used for site survey.

9. Workshop (Carpentry lab and Model Making lab) of 200.39 Sq.mt equipped for conducting handson workshops.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

1. The Institution has a dedicated Seminar Room (990 Sq.Mts.) and Multipurpose Hall (490 Sq.Mts) for conducting Students welfare programs and hosting various guest industry connect workshops.

2. Indoor game facility for students and staff with carrom board, chess board and Table tennis.

3. Apart from this the institution is equipped with common facilities on campus as follows

- World class 600 seater Auditorium with ANTE room and lounge.

- 250 seater well furnished Canteen with Kitchen serving a variety of veg food.

- Stationery shop with All size printing and plotting facility.

- 250 seater Study skill center with two way projection with live streaming

- Convocation hall with 300 seating capacity with permanent LED wall projection facility.

- Yoga center with 50 mats.

- Gymnasium with modern equipment.

- 16 storied tower for Student and faculty accommodation in the vicinity of campus.

- Outdoor Lounge with seating facility to facilitate engaging environment

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

20

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

18.65

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **The library is automated and operates with Integrated Library Management Software- Koha**
- **(ILMS). We began automation of library using Koha LMS from the year 2014 Koha (ILMS has various modules such as Circulation, Cataloguing, Patron, Advanced search, Authorities,Serials, Acquisition, Reports, Tools and Koha administrations etc.**
- **It's use facilitates in following ways : access to Web-OPAC (Online Public Access Catalog) (http://tsaplib.ourlib.in) that can be remotely accessed by all the registered library users. Books can be reserved online through the Web OPAC.**
- **Users receive messages for books borrowed and also receive**

- email alerts when overdue. This ensures timely return of books for re circulation.
- Any book found to be in demand by multiple users ,additional volumes are procured through the requisition process.
- Barcoding is used for quick circulation of books to the users. Koha provides access to bibliographic records of all the print books including Book Bank. http://tsapkoha.ourlib.in/
- TSAP library provides remote access to subscribed e-resources to all faculties and students. Four PCs are available in the library to access the digital library for its users.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.tsapmumbai.in/library/home.html

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6.02

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

8.44

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

1. Two labs & Design Cell with 97 PCs are available with TSAP. All the PCs are connected with LAN and Internet Facility with 100 MBPS bandwidth. The labs are open for 9 hours(6 Days/ week) for student access.

2. The faculty and staff are also provided with computer, LAN and Internet facilities.

3. The institute has an IT enabled Seminar hall for conducting seminars, presentations, webinars, guest lectures etc.

4. Display screens in reception are provided for display of real-time developments on campus.

5. The computer labs are provided to the students to do their research and development work such as projects and thesis writing.

6. The Design cell has High end Rendering computers.

7. the Institution has access to state of the art internet connectivity having speed of 100 MBps bandwidth

8. Utilization: The facilities are utilized as and when required for easy access to E- resources such as manufacturer websites, Live online site visits and two way interactive online sessions. All the computers have access to Library databases through OPAC.

9. IT Services: The institute has in-house IT maintenance staff. The AV systems are under an outsourced Annual Maintenance Contract, which are renewed on a yearly basis.

10. Institute updates WIFI bandwidths as per the AICTE statutory norms.

11. Institute updates WIFI infrastructure as per the student needs and for improving the overall ecosystem.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.3.2 - Number of Computers

97

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

809.28

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- **Compliance of appropriate specification and accordingly, the product is procured to ascertain quality education and norms specified byCoA and UoM.**
- **The institute abides by a well-established ISO system and procedure for maintaining and utilizing physical, academic and support facilities.**
- **The institute runs on Annual maintenance contracts with various competent agencies that ensure smooth functioning of the campus and equipment.**
- **The Calibration of various equipment is regularly checked for its best efficiency.The resources required for academic purposes are identified / reviewed before commencement of academic year and procurement is done as per need.**
- **The contingencies of additional 5% to 10% over and above mandatory requirement are considered.**
- **Maintenance related issues are attended; subject to the**

complaint put in General Complaint Register.
- Cleanliness & daily maintenance of the interior facility (classrooms, laboratories, hallway, staircase, toilet, etc.) and designated institute premises is outsourced under the supervision of the support staff and a copy of the maintenance is kept as a record at the end of every month.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

23

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

272

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

272

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

37

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

15

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

11

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The following Administrative Committees/Cells are established and work as per the protocols of the UOM

- **Women's Grievance Cell**
- **Students Grievance Cell**
- **Anti Ragging Committee**
- **Equal Opportunity Cell**
- **Internal Complaints Committee**

The following Co-Curricular Committees/Cells are established and work as perthe Institutional Policy.

- **TSAP Career Advancement Cell (TCAC)**
- **TSAP Entrepreneurship & Innovation Cell (TEIC)**
- **Class Representatives (CR) -Daily co-ordination with Class Incharges.**
- **Editorial Committee -Magazine, Newsletter & Publication Committee**
- **National Association of Students of Architecture -Participation & Representation in Competitions, Zonal & National Level Events.**

The following Extra Curricular Committees/Cells are established and work as perthe Institutional Policy.

- **Sports Committee -Organization & Conduct of Inter& Intra-collegiate events**
- **Cultural Committee -Organization & Conduct of Inter& Intra-collegiate events**
- **Social Responsibility Cell -Social Awareness & Intervention Activities**
- **Clubs in the Institute -Photography, Drama, Art**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

25

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Thakur School of Architecture and Planning has a registered Alumni Association bearing

registered no. 644/2022 since 29th March, 2022.

Alumni meet is held twice in one Academic Year. They are also invited for other college co- curricular activities like Sports & Cultural Events.

The Alumni Contribution is as follows:

Industry Awareness -Webinars & Seminars on latest Industry trends.

Placements of Students -Hiring Students for Internship and Jobs.

Academic guidance -Knowledge sharing & Guidance through webinars & seminars for Thesis Topic Selection and presentation techniques Sharing domain specific expertise.

Career Guidance -Providing exposure to Various Architectural

Design competitions and opportunities for career progression.

Higher studies -To create Awareness about higher studies Process of application, preparation, information, details of various courses & their universities, etc. Sharing of experiences through webinars, seminars and testimonials.

Viva - Voce -Alumni are invited to assist during the external assessments.

Advisory Body -The Alumni Committee is called for suggestions & events from time to time.

Visiting Faculty -Sharing expertise as visiting faculty to bridge gap between industry and academia.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Quality Policy (EOMS) of TSAP is -

1. To continuously enhance quality of education through review and innovation To assert role as an educational institute with holistic focus.
2. It strives hard to align all its processes with the purpose and context.
3. It aligns with educational organisation objectives by creating a team of dedicated professionally oriented and socially aware mentors to achieve values and mission of the

institute.

4. Takes into account relevant educational, scientific and technical developments to adapt to best practices in Profession.
5. To address industry preparedness, employability and proficiency in field knowledge.
6. It maintains technologically advanced infrastructure facilities.
7. It strives to maintain a conducive and progressive learning environment.
8. It describes and includes a commitment towards managing intellectual property
9. It addresses diversity of students from various backgrounds
10. It includes a commitment to satisfy the organization's social responsibility by addressing societal concerns and response to local, regional needs of the society at large.
11. It observes a commitment to satisfy the organization's social responsibility, and safety and security in all endeavours.
12. It includes a commitment to protect the Intellectual property of all the stakeholders of the organization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Background:

To develop a culture of decentralization and participative management each faculty is assigned particular Key Result Area (KRA) for performance.

- Each KRA represents a set of institutional activities grouped under a head considered essential to achieve the holistic objectives laid under the vision & mission of the organization.
- The document will ensure each KRA team is empowered to plan and conduct the event with budgetary provision at the beginning of every academic year.

Duties & Responsibilities assigned under KRA's:

- The KRA team plans each event and prepares the approval document that states the financial provision required for the same.
- The document is supported with a brief outline of the program objectives, stakeholders involved and the expected outcome.
- It may be further supported with the details of the resources and/or resource person.
- The approval for the event would include logistics if any.

Event Closure

- The KRA team is required to submit the event conduct report and the vouchers/invoices/bills for the final settlement of any pending claims or dues within 7 days from completion of the event.
- The following are the list of Key responsibilities areas & mandatory committee lists which are formulated in every academic year by the HOI.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institute planned to update its Institutional procedures with ISO 21001 2018 Quality Management System.

The key areas that the Institution aimed to achieve was in following domains:

a) Focus on learners and other beneficiaries

b) Visionary leadership

c) Engagement of people

d) Process approach

e) Improvement centric working

f) Evidence-based decisions

g) Relationship management with interested parties, such as providers.

h) Social responsibility for sustainable and ensure long-term success.

i) Accessibility and equity to address inclusive, flexible, transparent, and accountable to address learners' individual and special needs, interests, abilities, and backgrounds.

j) Ethical conduct in education to create an ethical professional environment where all interested parties are dealt with equitably, conflicts of interests are avoided, and activities are conducted for the benefit of society.

k) Data security and protection

To achieve the aforementioned objectives as per ISO 21001 2018 EOMS

The entire Plan Do Check Act exercise was aligned to following tasks:

- Determining the scope of the Management system for educational organizations (EOMS).
- Determining organization policy that supports the educational organization's mission and vision.
- Determining educational organization objectives at relevant functions, levels, and processes needed for the EOMS.
- Identify requirements for the educational products and services Including additional requirements for special needs education.
- Provide the resources and facilities for teaching, self-learning, implementing knowledge, rest and recreation.

Provide learning resources & build competency

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Council & Advisory Board -Annual meetings of GC, AAA/AB are held for continual improvement.Annual Reports are presented & directions planned for the Academic Year ahead.

IQAC -The committee initiates quality improvement activities.The IQAC has an year around active role in ensuring the mapping of QMS.

CDC -The committee oversees the institute development activities.Twice in a Semester the Meetings are held for progressive overviews & Action.

ISO Audit -Internal audits are conducted by Trained Internal Auditors.The Internal audits are carried out twice a Year and Surveillance Annually.

Key Result Areas-Planning & Conduct of various Allied activities are addressed under KRA.The Annual Activities are mapped throughout the curriculum conduct

Knowledge Sphere Teams-In charges ensure Horizontal & Vertical Integration of Courses.Monthly reviews of Academic Conduct is recorded by the KS In charges.

Examination Committee-Plan, oversee & ensure timely conduct of all examination activities.All activities are conducted as per the guidelines of UOM for all SEE.

Purchase &Maintenance Department-Ensures the upkeep & maintenance of infrastructure at par.All Year around activity, to ensure efficient infrastructure is available.

Student Council-Organize & conduct allied co-curricular activities

throughout the year.All year around activities, as per academic calendar.

SERVICE RULES :

The Institute has set the service rules in alignment with the Statutory & Regulatory Bodies.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. Medical Fitness of the Staff Members

In accordance with the clause in the appointment letter for staff members, the appointment is subject to the member being declared and remaining medically fit by a Medical Officer. At the time of appointment, the staff members have been medically examined by the doctors designated by the Institute. It is necessary to get them

examined periodically to ensure their fitness.

2. Employee Co-operative Credit Society

Introduction

TSAP Employee Co-operative Society is initiated to support Employee welfare. The purpose is to promote social and economic betterment of members through self-help and mutual aid in accordance with cooperative principles.

Objectives

- Offer members loans with low-interest rates.

- To grant loans and advances quickly to Members at the time of some urgency or medical need.

- To provide facilities for the exercise of Thrift and Savings.

- To raise long term funds saving as a part of achieving long term objectives such as construction of house , Children Education, Marriage or doing some business.

3. Training and Development (Employee)

Purpose

- To Orient faculty /staff in alignment with Institute Quality policy from time to time.

- To identify training needs for faculty/ staff.

- To conduct Training & Development programme to improve quality.

Scope

In-house and external training (QIP/TTP/STTP)

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

9

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

7

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

33

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Faculty Annual Appraisal System

The formats for the appraisal system are well defined which include self appraisal along with supportive documents and remarks

from Principal and Vice Principal as well as Knowledge sphere in charge.

The Following procedure is followed with required documentation:

- Self Appraisal Report-A report with supportive documents covering all aspects of Teaching Learning, Key Result Areas, Personal Growth, Outreach, Research, Consultancy, Funds & Grants, if any.
- Student Feedback- A comprehensive feedback on the Teaching Learning and overall regularity
- Peer Review-A comprehensive feedback from team members is gathered.
- HOI Review-The review is based on the overall performance of duites, regularity,dilligence and commitment towards timely completion of responsibility by mapping the scores of the Self Assessment Report.
- Communication-The Faculty is informed about the overall feedback gathered as a cumulative score, for identification of performance areas for improvement and excellence, if any.

Non Teaching Staff Annual Appraisal System:

The non teaching staff submit self appraisal report verified by Principal and Vice Principal

The Following procedure is followed with required documentation:

- Self Appraisal Report- A report evaluating performance on the predefined parameters as per the protocols of the Institution indicating scores on the scale from 1-10 in each parameter.
- HOI Review-Review and Scores allocated by HOI on the performance parameters.
- Communication-Communication from the HOI to the concerned staff for improvement areas and overall performanc.

Based upon the PRDP Reports the Career advancements are implemented:

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute conducts internal and external financial audits regularly

- **The Account section of the insitution submits monthly expenditure table to the central accounts department for the internal audited validation.**
- **The external audit team evaluates the balance sheets on quaterly basis.**
- **The final summary of annual expenditure is evaluated by the external auditor and submitted to various authorities.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of Funds-

- **Budget Planning- Before the Beginning the New Academic Term.**

- Requisition from various Key Result Area & Committee In charges.-By the end of the Academic Term while Planning for the next Academic Term.
- Identification of Infrastructural Up gradation (Additional Class room, Studio, Labs, Software, Equipments etc.)-By the end of the Academic Term while Planning for the next Academic Term.
- Financial Sanction Authority with HOI-During the Course of the Academic Term any unprecedented additional activities can be undertaken within the sanction authority of the HOI multiple number of times.
- Sanctions for various training programs and workshops for upgradation of skills by faculty members and staff.-As per campus policy through the prescribed and stated approval process.

Resource Utilization and Optimization

- Computer lab is used for academic conduct and additional training programs, workshops, Competitive exams are hosted
- Multi Purpose Hall is used as student dining area and also utilized for conduct of special outreach activities.
- Classrooms & Studios are used for regular core curriculum and also utilised forExaminations and Other Important training programs or workshops. Guest Lectures & Certified Training Programs.
- Workshop is used for academic training and otherwise utilized for creating art installation,Workshops additional hands on training programs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Academic & Administrative Audit-

The IQAC has initiated organization and conduct of AAA for evaluating the performance of Academic and Administrative working of the Institution. The reviews received from the external

auditors has benefitted the Institution.

NAAC Accreditation-

The IQAC formulated Criteria wise Teams for integrating the representation of the Institutional Performance in various criterias. IQAC identified the gaps and prepared strategy for improving the overall performance in all criterias.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Following areas were improved by the contribution of IQAC-

Teaching Plans -Evolution of Comprehensive Teaching plans that incorporates Value added initiatives has been contributed by IQAC.

The Key Result Area In-charges Review -IQAC has contributed in continuous engagement and evaluation of academic performance on monthly basis.

Academic Enrichment programs with industry connect-IQAC coordinated organization of Industry connect programs as Value Added Certified Programs that are Industry ready.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s)	**A. All of the above**

Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	https://www.tsapmumbai.in//AQAR-2022-23/6.5.3/Annual%20Report%202022-23.PDF
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures for the promotion

- **Maintaining gender balance while appointing staff.**
- **Maternity leave & Special leave policy.**
- **Post of Ladies representative is reserved in the student council.**
- **Adoption of UN SDG 5 in all endeavours.**
- **The Constitution of Student Council Formation is followed for the selection of students in the council to achieve Gender Equality.**
- **All batches have an equal number of Boys and Girls Class Representatives selected every year.**
- **TSAP celebrates Men's Day (19th Nov) and Women's day (8th Mar) every year.**

- **The equal opportunity policy of the institution ensures to address student diversity.**

- **The institute ensures representation from all the stakeholders is equally supported in Co-curricular and extra-curricular purely on merit.**

- **TSAP encourages Gender Equity in Students' council formation with an equal number of Boys' and Girls' representatives selected as department heads e.g Sports, Cultural, Documentation etc.**

- **The institute during its orientation program and parents' teachers meeting sensitizes the agenda of Gender equality to ensure opportunities to step out and pursue the internships, Placement and Master's program are extended without gender bias.**

File Description	Documents
Annual gender sensitization action plan	https://www.tsapmumbai.in//AQAR-2022-23/7.1.1/gender%20action%20plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.tsapmumbai.in//AQAR-2022-23/7.1.1/2.%20Criterion7.1.1%20-%20Evidences.pptx.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	[View File]()
Any other relevant information	[View File]()

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste -The dry and wet waste segregation is carried out in the campus and separate disposal plan is operated for the same.

Liquid Waste -No particular liquid waste is generated , however

wet waste if any is separately treated.

Food Waste -All kinds of food waste is separately collected and send for the composting

Biomedical waste-Not applicable

E-waste -E-waste is separately collected and handed over to the concerned E- waste management agency.

Waste recycling system -Any materials, Left overs are segregated for their utility and wherever possible are recycled of used for upcycling.

Hazardous chemicals and radioactive waste -Not applicable

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	https://www.tsapmumbai.in/AQAR-2022-23/7.1.3/2.%20Geo%20tagged%20photographs.pdf
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:	A. Any 4 or All of the above
1. Restricted entry of automobiles	

2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	[View File](#)
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

1. Inclusive Environment:

- **Involvement of all the stakeholders is a priority while planning and conducting various events on the campus.**

- **TSAP aims for inclusivity by celebrating festivals having varied cultural, regional, linguistic or religious background with the same enthusiasm.**

- **Festivals like Holi, Ganesh Chaturthi, Eid, Hindi Bhasha Diwas, Onam, , Diwali, Mahavir Jayanti, Christmas are celebrated within the institution to create tolerance and harmony towards culture, region, linguistic diversity etc.**

- **Events based on Cultural, Regional, Linguistic background**

1. **Marathi Bhasha Diwas-Poster & Cultural program**
2. **Hindi Bhasha Diwas-Poster & Cultural program**
3. **Gudhi Padva-Poster**
4. **Ganeshotsav-Poster / Workshop / Reel**
5. **Eid-Poster & Social Gathering**
6. **Diwali-Poster & Social Gathering**
7. **Onam-Poster & Traditional role play**
8. **Navratri-Poster ,Traditional role play & cultural Garba**
9. **Christmas-Poster / Cultural program**
10. **MakarSankranti-Poster & Traditional role play**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- **All Teaching and non-teaching staff gather in the institution campus to celebrate Independence & Republic day. Flag hoisting is followed by March Pass by NCC cadets and student representatives. Students performance make everyone aware about our social responsibilities.**
- **Commemoration of Birth and Death Anniversaries of National Leaders and raising the overall awareness about their Contribution to Nation Building.**
- **Awareness about constitutional rights and duties of a citizen through Quiz, workshop and poster making.**
- **Electoral literacy campaign through posters ,slogans, desh geet, Logos and skits.**
- **Awareness about constitutional rights and duties of a citizen through SES REC workshop.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are	**A. All of the above**

organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The team of TSAP believes in holistic living and to inculcate the virtue of global community, one planet, one universe, one family. The celebration of culture and social events wherein we unanimously gather to initiate a discourse of interaction and discuss virtues of living with higher rationale is imbibed in the spirits is by conducting events of awareness.

1. January : National Youth Day, Swami Vivekanand Birthday
2. January : India's Republic Day
3. February : International mother language day
4. March : International Women's Day
5. April : Dr. B.R. AmbedkarJayanti
6. May : International Labour Day (Workers Day),
7. May : Maharashtra day
8. June : World Environment Day.
9. June ; World Yoga Day
10. July : Kargil Victory day or Vijaydiwas
11. August : Independence Day of India
12. August : Gender Equality Day
13. September : Teachers' Day (Dr. Radhakrishnan's birthday)
14. October : World Architects Day
15. October : Mahatma Gandhi birthday, Int. Day of non-violence
16. November - Children's Day (Pd. Jawaharlal Nehru'sBirthday)
17. December - Kisan Divas (Farmer's Day in India)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-1 Title:

Lecture Delivery Evaluation at the time of Recruitment of Teaching Staff

Objectives of the Practice:

Quality of Teaching Learning Process is Centred on the ability of the Teacher to deliver the content in the Class room. The inherent skills for a particular domain may exist and certain sets can be developed by preparation.

Best Practice-2 Title:

Monthly Sessional Recovery Week

Objectives of the Practice:

The Curriculum of Architecture requires consistent evaluation of the exercises that become part of the internal evaluation and results. In certain courses, passing in all heads of internal courses apart from keeping the terms of attendance decides the eligibility. The students may end up missing one or two sessional work for a particular course due to health or any other relevant reasons and require to be accommodated. The Monthly Sessional Recovery Week is a strategy to allow improvement potential for such candidates.

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institution has set its clear focus on nurturing environment consciousness to create competent, innovative and creative professionals that are socially responsible. To achieve the goal set in the vision and mission of the Institution, the content of various training programs is curated towards achievement of qualitative outcomes of environment consciousness through value based education. Inspiration: The Institute draws its inspiration from rigaveda hymn that urges the learners to derive knowledge of environment consciousness in all their endeavors.

Our strategy of implementation works in the following areas:

- **The Teaching plans ensure the content of environment consciousness is part of the discourse**
- **Every course is mapped keeping Environmental responsiveness**
- **The Institute always promotes participation of the learner, in a case study based approach to address the needs of the society at large by interacting with various groups of stakeholders, understanding their requirements, expectations, limitations and identifying the challenges**
- **The Institution supports participation of Industry experts through collaboration and formation of Students Chapters.**
- **The Institution has Academic Connect with authorities to conduct specialized hands-on training programs is a unique system at TSAP.**
- **The study tours of the Institution are aimed to map the learning outcomes addressing the uniqueness of each environmentally responsive design, through study of Architectural fabric and studies on customary practices, culture and society.**

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

- **The Institute aims to advance in the culture of Research and writing and investing in orientation programs that shall create a conducive environment not only for teaching learning, but also for Research and Publication.**
- **The Institute has plans to organize International Conference in the Upcoming Academic Year for asserting the distinctiveness in the direction of Research.**
- **The Institute aims to develop competencies in emerging areas of knowledge and diversity of human resource as well as skill sets.**
- **The Institute plans to upgrade the existing labs and add lab equipments, softwares and skills for advanced learning.**
- **The Institute plans to consolidate with more alumni interaction based programs leading to Institute industry collaboration and exchange.**
- **The Institute aims to increase the reach out through immersive programs in the neighbourhood.**
- **The Institute is planning to work on setting up a fresh set of MOU's with Industry and academia for furthering ties of intellectual capital and quality enhancement through exchange.**
- **The Institute aims to work towards increasing the participation in gaining funded research as well as consultancy projects.**
- **The Institute plans to increase its social awareness contribution by participating in joint events with the Non Governmental Organizations in vicinity.**
- **The Institute plans to gain autonomous status so that it is able to exercise academic flexibility and develop programs that are in the emerging areas of knowledge and add to diversity that the Institute can address.**